

August 27, 2007

TO: Division of Public Works, Modular Building Manufacturers, School
Districts, State Agencies, Architects and Elevator Companies

FROM: Jack Rayne
Building Bureau Chief

SUBJECT: NEW LOCATION FOR THE DIVISION OF BUILDING SAFETY
PLAN REVIEW OPERATIONS

As a result of recent reorganization adjustments within the Division of Building Safety, all personal visitations and operations associated with the processing of modular building permits or the submission of construction plans for code review purposes, are now handled at the following new location:

Division of Building Safety
1090 E. Watertower St., Ste. 120
Meridian, ID 83642

This new address is located at the Southeast corner entrance of the Meridian DBS office building. The phone numbers remain unchanged.

Please address all mail with the suite number to ensure correct mail location delivery.

C: C. Kelly Pearce
Steve Keys
Cathy Skidmore

JR/lr